



# Multifamily - Intended Methods Worksheet

## MN Overlay to the 2015 Enterprise Green Communities Criteria

**Project Name:** West Birch Estates Apartments  
**Location (City):** Princeton  
**Developer/Owner/Borrower:** Central MN Housing Partnership, Inc.  
**Architect of Record:** Blumentals  
**General Contractor:** Lumber One  
**HERS Rater/Energy Consult:** Red Door Energy Auditing  
**This Form Prepared By:** Blumentals Architects  
**Date Last Updated:** 02.21.2019

<b>Submission Phase:</b> <input type="checkbox"/> Application <input checked="" type="checkbox"/> Loan Commitment/ Loan Closing <input type="checkbox"/> End of Construction/ Construction Close-out	<b>Construction Type:</b> <input checked="" type="checkbox"/> New Construction <input type="checkbox"/> Substantial/ Gut Rehab <input type="checkbox"/> Moderate Rehab
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Issued For Construction REVISED 07.11.2019**

- Multifamily New Construction projects must include all applicable "Mandatory" Criteria and at least **(35)** Optional Criteria Points.
- Multifamily Substantial, Gut, and Moderate Rehab projects must include all applicable "Mandatory" Criteria and at least **(30)** Optional Criteria Points.
- The information on this form must reference and reconcile with the 2015 Enterprise Green Communities Criteria as amended with the current/applicable version of the MN Overlay.
- For developments with scattered sites, different construction types or a combination of low rise and mid/high rise buildings - a separate Intended Methods & Certification form must be provided.
- Items with text in red as such are MN Overlay items.
- This document is formatted to be printed in a Landscape (Horizontal) Letter (11"x8.5") page format.

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP

### 1. Integrative Design Category

1.1a	M	<b>Goal Setting</b> (Mandatory for all)	Develop an integrative design process that works best for your project team and intentions. At minimum, document: <ol style="list-style-type: none"> <li>A statement of the overall green development goals of the project and the expected intended outcomes from addressing those goals.</li> <li>A summary of the integrative process that was used to select the green building strategies, systems and materials that will be incorporated into the project.</li> <li>A description of how progress and success against these goals will be measured throughout the completion of design, construction and operation to ensure that the green features are included and correctly installed.</li> </ol>	A statement and summary of goals and outcomes with input from all of the integrated design participants will be provided.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
------	---	--------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------	-------------------------------------	--------------------------	--------------------------	--------------------------	--

Key to Column Headers:

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
1.1b	M	<b>Criteria Documentation</b> (Mandatory for all)	Create design and construction documentation to include information on implementation of appropriate Enterprise Green Communities Criteria.	Green Criteria compliance will be seamlessly integrated throughout our design and construction documentation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1.1c	9	<b>Designing for Project Performance</b>	Identify how the expected performance of your project compares to the actual performance of other projects in your portfolio and/or community.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1.2a	M or 2	<b>Resident Health and Wellbeing: Design for Health</b> (Mandatory for NC) (2 Optional Points for Sub and Mod Rehab)	Identify potential resident health factors and design your project to address resident health and well-being by using the matrix provided on pages 22 and 23 of the 2015 EGCC document.	Resident Health Campaign Identified: Cardiovascular Disease, Diabetes (Type II), and Obesity. The following building design and programming factors have been incorporated inot the project to optimize health of the residents: <ul style="list-style-type: none"> <li>Proximity and access to public transportation: tenants will have access to the Timber Trails Public Transit system. This system provides demand response transportation. In addition, Timber Trails has committed to establishing a fixed route stop within one-quarter mile of the property.</li> <li>Air Temperature: HVAC systems will be efficient and provide proper heating and cooling to assure avoidance of extreme heat and cold.</li> <li>Access to safe, affordable places to be active: the property is in close proximity to parks and walking areas.</li> <li>Smoking: the property will be a smoke-free building</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1.2b	12	<b>Resident Health and Wellbeing: Health Action Plan</b>	At pre-design and continuing throughout the project life cycle, collaborate with public health professionals and community stakeholders to assess, identify, implement and monitor achievable actions to enhance health-promoting features of the project and minimize features that could present health risks. Specifically, create a Health Action Plan and integrate the selected interventions and a plan for monitoring and evaluating progress per the full criterion.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterial or Optional Criteria Points,  
N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
1.3a	M	<b>Resilient Communities: Design for Resilience</b> (Mandatory for NC & Sub Rehab only)	Given your project building type, location and expected resident population, identify a project characteristic that would most likely impact your project's ability to withstand an unexpected weather event or loss of power. Select at least one criterion from the given list that would help mitigate that impact, and incorporate this within your project plans and design. Include a short narrative providing your rationale for selecting this criterion above the others.	Surface Stormwater Management will be pursued. Civil Engineer to provide documentation of management plan. Written Rationale for selecting this criterion to be provided. Stark Engineering prepared a Stormwater Analysis, Design, and Report dated September 2018 to mitigate the increase in impervious surface area as a result of the proposed site improvements. The stormwater BMPs have been designed to meet the City's current stormwater requirements for rate and volume control.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1.3b	15	<b>Resilient Communities: Multi-Hazard Risk/Vulnerability Assessment</b>	Carry out a Vulnerabilities Assessment and implement building elements designed to enable the project to adapt to, and mitigate, climate impacts given the project location, building/construction type and resident population.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Subtotal Category 1 Selected Optional Points **0**

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,  
N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP

## 2. Location + Neighborhood Fabric Category

**Criteria 2 Overlay**. New Construction (NC) projects **are not** required to earn optional points under Criterion 2.8 Access to Public Transportation OR earn 8 optional points through selecting one or more of the following: Criterion 2.7, 2.9, 2.12, 2.13, or 2.14.

2.1	M	<b>Sensitive Site Selection</b> (Mandatory for NC only)	Do not locate new projects, including buildings, built structures, roads or parking areas, on portions of sites that meet any of the following provisions: 1. Land within 100 feet of wetlands, including isolated wetlands or streams. Maintain or establish riparian buffer using native vegetation where possible. Bike and foot paths are allowed if at least 25 feet from the wetlands boundary. 2. Land on slope greater than 15% 3. Land with prime soils, unique soils or soils of state significance per USDA designations 4. Public parkland 5. Land that is specifically identified as an existing habitat for any species on federal or state threatened or endangered lists 6. Land that is within the Special Flood Hazard Areas (SFHA) as identified by FEMA on the Flood Insurance	To the Owner's knowledge the project is not located within any of the restricted types of land.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.2	M	<b>Connections to Existing Development and Infrastructure</b> (Mandatory for NC only) (See criteria for other exceptions)	Locate the project on a site with access to existing roads, water, sewers and other infrastructure within or contiguous to (having at least 25% of the perimeter bordering) existing development. Connect the project to the pedestrian grid.	The proposed site will be connected to existing roads, water, sewers and other infrastructures as well as be connected to the existing on-site pedestrian grid. This will be illustrated throughout the design documents.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.3	M	<b>Compact Development</b> (Mandatory for NC only)	At a minimum, build to the residential density (dwelling units/acre) of the census block group in which your project is located.	See 2.4 below for compliance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.4	5 or 7	<b>Compact Development</b>	Exceed the residential density (dwelling units/acre) of the census block group in which your project is located. Exceed by 2x for [5 points]; exceed by 3x for [7 points].	The required density is 2.78 households per acre. The proposed density is 16 units on 1.6 acres for 10 households per acre which is 3.5x greater than the CNT's calculated density.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7

**Key to Column Headers:**

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
2.5	M	<b>Proximity to Services</b> (Mandatory for NC only)	Locate the project within a 0.5-mile walk distance of at least four, or a 1-mile walk distance of at least seven, of the listed services. For projects that qualify as Rural/Tribal/Small Town, locate the project within 5 miles of at least four of the listed services.	Although the project is qualified as a Small Town location, it complies with the following: Princeton Community Church (Place of Worship) 0.5 mi, Mille Lacs County Fairgrounds (Public Park) 0.5 mi, Mille Lacs County Historical Depot (Cultural Arts Facility) 0.5 mi, Princeton Speedway (Entertainment Venue) 0.4 mi, New China (Restaurant) 0.8 mi, City offices (Government Office) 0.6 mi, Elim Care & Rehab (Medical Clinic) 0.7 mi, Bremer Bank (Bank) 1.0 mi, US Post Office (Post Office) 0.7 mi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.6	M	<b>Preservation of and Access to Open Space for Rural/Tribal/Small Towns</b> (Mandatory for applicable NC only)	Set aside a minimum of 10% (minimum of 0.25 acre) of the total project acreage as non-paved open space for use by all residents OR locate the project within a 0.25-mile walk distance of dedicated public non-paved open space that is a minimum of 0.75 acres.	See 2.7 below	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.7	6 max	<b>Preservation of and Access to Open Space</b>	Set aside a percentage of non-paved open space for use by all residents. 20% [2 points]; 30% [4 points]; 40% + written statement of preservation/conservation policy for set-aside land [6 points].	The total lot area = 70,072 SF (1.61 acres). Proposed Impervious Surface Area = 34,846 SF (49.7%). Therefore, the total green area on this project is 35,226 SF (50.3%). At least 30% open space will not be for future development.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4
2.8	8 or 10	<b>Access to Public Transportation</b>	Locate projects within a 0.5-mile walk distance of transit services combined (bus, rail and/or ferry), constituting at least 60 or more transit rides per weekday, with some type of weekend ride option. [8 points]  For projects that qualify as Rural/Tribal/Small Town, locate the project within a 5-mile distance of at least one of the following transit options: 1) vehicle share program; 2) dial-a-ride program; 3) employer vanpool; 4) park-and-ride; or 5) public-private regional transportation. [8 points]  For an additional 2 points: Locate the project along dedicated bike trails or lanes that lead to transit services or stations (bus, rail and ferry) within 3 miles.	Access to Public Transportation: Timber Trails Public Transit is the public transit system that provides demand response transportation services to this area. Timber Trails has also committed to establishing a fixed route stop within one-quarter mile of the property.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
2.9	1 - 4	<b>Improving Connectivity to the Community</b>	Improve access to community amenities through at least one of the transit, auto or biking mobility measures listed.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.10	5 max	<b>Passive Solar Heating/Cooling</b>	Design and build with passive solar design, orientation and shading that meet specified guidelines.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.11	4	<b>Brownfield Site or Adaptive Reuse Building</b>	Rehabilitate an existing structure that was not previously used as housing, or locate the project on a brownfield site.	The proposed site is a greenfield.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2.12	6	<b>Access to Fresh, Local Foods</b>	Pursue one of three options to provide residents and staff with access to fresh, local foods, including neighborhood farms and gardens; community-supported agriculture; or proximity to farmers markets.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.13	4	<b>LEED for Neighborhood Development Certification</b>	Locate building(s) in a Stage 2 Pre-Certified or Stage 3 Certified Neighborhood Development.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.14	6 max	<b>Local Economic Development &amp; Community Wealth Creation</b>	Demonstrate that local preference for construction employment and subcontractor hiring was part of your bidding process [2 points]; OR demonstrate that you achieved at least 20% local employment [3 points]; OR provide physical space for small business, nonprofits, and/or skills and workforce education [3 points].		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Subtotal Category 2 Selected Optional Points **19**

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,  
N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP

### 3. Site Improvements Category

3.1	M	<b>Environmental Remediation</b>	See Minnesota Housing Environmental Standards	Owner Certification of Environmental Issues is complete.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.2	M	<b>Erosion and Sedimentation Control</b> (Mandatory for all, except for infill sites with buildable area smaller than one acre)	Implement EPA's Best Management Practices for Construction Site Stormwater Runoff Control, or local requirements, whichever is more stringent.	Civil Engineer provided soil erosion and sediment control plan as needed for the scope of site work include in the New Construction.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.3	M	<b>Low Impact Development</b> (Mandatory only for projects located on greenfields)	Projects located on greenfields must meet the list of low-impact development criteria.	Civil Engineer provided grading and roadway plan that includes sidewalks, minimizes curb/gutters and impliments swales retention basins and plantings to retain rainfall.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.4	M	<b>Landscaping</b> (Mandatory for all)	If providing plantings, all should be native or adapted to the region, appropriate to the site's soil and microclimate, and none of the new plants is an invasive species. Reseed or xeriscape all disturbed areas.	Civil Engineer will review Contractor's proposed Landscape plans to assure compliance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.5a	M	<b>Efficient Irrigation and Water Reuse</b> (Mandatory if irrigation is used)	If irrigation is used, install an efficient irrigation or water reuse system per the guidelines.	Civil Engineer will review Contractor's proposed sprinkler plans to assure compliance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.5b	4 or 8	<b>Efficient Irrigation and Water Reuse</b>	Install an efficient irrigation system equipped with a WaterSense-labeled weather-based irrigation controller (WBIC) OR at least 50% of the site's irrigation should be satisfied by reusing water.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.6	4 or 8	<b>Surface Stormwater Management</b>	Retain, infiltrate and/or harvest the first 1.0 inch of rain that falls [4 points]; OR as calculated for a 24-hour period of a one-year (1) storm event, so that no stormwater is discharged to drains/inlets. [8 points] For both options, permanently label all storm drains and inlets.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.7	1	<b>Reducing Heat Island Effect: Paving</b>	Use light-colored, high-albedo materials and/or an open-grid pavement, with a minimum solar reflectance of 0.3, over at least 50% of the site's hardscaped area.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Subtotal Category 3 Selected Optional Points **0**

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP

#### 4. Water Conservation Category

4.1	M or 6	<b>Water-Conserving Fixtures</b> (Mandatory for NC and Sub Rehab only) (Optional/5 points for Mod Rehab)	Install water-conserving fixtures in all units and any common facilities with the following specifications. Toilets: WaterSense-labeled and 1.28 gpf; Urinals: WaterSense-labeled and 0.5 gpf; Showerheads: WaterSense-labeled and 2.0 gpm; Kitchen faucets: 2.0 gpm; Lav faucets: WaterSense- labeled and 1.5 gpm. AND for all single-family homes and all dwelling units in buildings three stories or fewer, the static service pressure must not exceed 60 psi. Optional Mod Rehab points: All Toilets [1] point, All Urinals [1] point, All Showerheads [1] point, All Kitchen Faucets [1] point, and/or All Lavatory Faucets [1] point.	All toilets, showerheads, kitchen faucets and lavatory faucets will be replaced with fixtures meeting WaterSense requirements (for example the American Standard Cadet 3 toilet #2832.128 flushes at 1.28 gallons per flush). Specifications of fixtures are provided in the design documents (Section 22 40 00 Plumbing Fixtures). Plumbing Engineer to provide report that building pressure is at or below 60 psi.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.2	6 max	<b>Advanced Water Conservation</b>	Reduce water consumption either by installing water-conserving fixtures in all units and all common space bathrooms with the following specifications: Toilets: WaterSense-labeled and 1.1 gpf [1 point]; Showerheads: WaterSense-labeled and 1.5 gpm [1 point]; Kitchen faucets: 1.5 gpm and lav faucets: WaterSense-labeled and 1.0 gpm [1 point]  OR Reduce total indoor water consumption by at least 30% compared to the baseline indoor water consumption chart, through a combination of your choosing. [6 points maximum]		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.3	4	<b>Leaks &amp; Water Metering</b>	Conduct pressure-loss tests and visual inspections to determine if there are any leaks; fix any leaks found; and meter or submeter each dwelling unit with a technology capable of tracking water use. Separately meter outdoor water consumption.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.4	4	<b>Efficient Plumbing Layout &amp; Design</b>	To minimize water loss from delivering hot water, the hot water delivery system shall store no more than 0.5 gallons of water in any piping/manifold between the hot water source and any hot water fixture.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Key to Column Headers:

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
4.5	6 max	<b>Water Reuse</b>	Harvest, treat, and reuse rainwater and/or greywater to meet a portion of the project's total water needs: 10% reuse [3 points]; 20% reuse [4 points]; 30% reuse [5 points]; 40% reuse [6 points].		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.6	Omit	<b>Access to Potable Water during Emergencies</b>	Not allowed if the project receives funding from Minnesota Housing.		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Subtotal Category 4 Selected Optional Points **0**

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,  
N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
5.1a	M	<b>Building Performance Standard: NC Energy Star for Homes</b> (Mandatory for NC SF and Low Rise MF)	Certify each dwelling unit in the project through the ENERGY STAR New Homes program.	A report illustrating compliance with ENERGY STAR will be completed by a certified Home Energy Rater.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.1b	M	<b>Building Performance Standard: NC ASHRAE 90.1/Energy Star MFHR</b> (Mandatory for NC 4 & 5 + NC 6 Story or more)	Follow one of Three Compliance Pathways: 1) Buildings 4 Stories or more WITH Heated Garage. 2) Buildings 4 Stories or more WITHOUT Heated Garage. 3) Buildings with up to 5 Stories (dwelling units with own heating, cooling, and hot water heating) WITH or WITHOUT a Heated Garage.	Not required for new construction of 2 stories.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5.1c	M	<b>Building Performance Standard</b> (Mandatory for Sub and Mod Rehab: single family and low-rise multifamily)	For Sub Rehab, each dwelling unit, achieve a HERS Index score of 85 or less. For Mod Rehab, Performance Pathway HERS 85 or 100; OR, Overlay Prescriptive Pathway.	Not required for new construction.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5.1d	M	<b>Building Performance Standard:</b> (Mandatory for Sub and Mod Rehab: mid-rise and high-rise multifamily)	For Sub Rehab, each dwelling unit, follow a Performance Pathway and demonstrate equivalent performance to ASHRAE 90.1-2010. For Mod Rehab, each dwelling unit, follow Performance Pathway; OR, Prescriptive Pathway.	Not required for new construction.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5.2a	5 - 12	<b>Additional Reductions in Energy Use</b>	Design and construct a building that is projected to be at least 5% more efficient than what is required of the project by Criteria 5.1a–d. (Projects may receive points in Criteria 5.2a or 5.2b, but not both)		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.2b	12	<b>Advanced Certification: Nearing Net Zero</b>	Certify the project in a program that requires advanced levels of building envelope performance such as PHIUS, Living Building Challenge and/or DOE Zero Energy Ready Home. (Projects receiving points in Criterion 5.2b may not receive points per Criterion 5.2a)		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.3	M	<b>Sizing of Heating and Cooling Equipment</b> (Mandatory for NC and Rehab if scope of work includes HVAC work)	Size and select heating and cooling equipment in accordance with the Air Conditioning Contractors of America (ACCA) Manuals J and S or ASHRAE handbooks.	Mechanical Engineer to provide document illustrating that Manuals J and S or ASHRAE will be used to size and select the HVAC equipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
5.4	M	<b>ENERGY STAR Appliances</b> (Mandatory for NC and for Rehab if new appliances are included in the scope of work)	If providing appliances, install ENERGY STAR clothes washers, dishwashers and refrigerators. If appliances will not be installed or replaced at this time, specify that, at the time of installation or replacement, ENERGY STAR models must be used.	Energy Star rated appliances (clothes washer, dishwasher and refrigerators) will be provided as part of this project. Specification Section 11 31 00 Residential Appliances, note 4 indicates requirement to comply with Energy Star.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.5	M	<b>Lighting</b> (Mandatory for NC and for any "new" fixtures at Rehab)	Follow the guidance for high-efficacy lighting controls and other characteristics for any new permanently installed lighting fixtures in project dwelling units, common spaces and exterior.	All newly installed fixtures will comply. Specifications of the fixtures are provided in the lighting schedule.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.6	M - 6	<b>Electricity Meter</b> (Mandatory for NC and Substantial Rehab) (Optional 6 points for Mod Rehab)	Install individual or submetered electric meters for all dwelling units.	All units will be submetered. Electrical Engineer to provide compliant layout.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.7a	4	<b>Photovoltaic/Solar Hot Water Ready</b>	Orient, design, engineer, wire and/or plumb the development to accommodate installation of photovoltaic (PV) or solar hot water system in the future.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.7b	10 max	<b>Renewable Energy</b>	Install photovoltaic (PV) panels or other electric-generating renewable energy source to provide a specified percentage of the project's estimated total energy demand or water heating energy demand. (Projects may earn points through Criterion 5.7b or 5.8b, but not both.)		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.8a	8	<b>Resilient Energy Systems: Floodproofing</b>	Conduct floodproofing, including perimeter floodproofing (barriers/shields), of lower floors. Design and install building systems as specified by the full criterion so that the operation of those systems will not be grossly affected in case of a flood.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.8b	8	<b>Resilient Energy Systems: Islandable Power</b>	Provide emergency power through an islandable photovoltaic (PV) system or an efficient and permanent generator that will offer at least limited electricity for critical circuits during power outages per one of the three options listed. (Projects may earn points through Criterion 5.7b or 5.8b, but not both.)		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Subtotal Category 5 Selected Optional Points **0**

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP

## 6. Materials Category

6.1	M	<b>Low/No VOC Paints, Coatings and Primers</b> (Mandatory for NC and for Rehab if included in scope of work)	All interior paints and primers must have VOC levels, in grams per liter, less than or equal to the thresholds established by South Coast Air Quality Management District (SCAQMD) Rule 1113.	Interior paints will meet SCAQMD requirements. Contractor to provide labels. Section 09 90 00 Painting and Coating, note 5.1, indicates the requirement for paints to meet SCAQMD Rule 1113	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.2	M	<b>Low/No VOC Adhesives and Sealants</b> (Mandatory for NC and for Rehab if included in scope of work)	All adhesives and sealants (including caulks) must have VOC levels, in grams per liter, less than or equal to the thresholds established by the South Coast Air Quality Management District Rule 1168.	Adhesives and Sealants will meet SCAQMD requirements. Contractor to provide labels. Section 07 90 05 Joint Sealers, note 2, indicates the requirement for paints to meet SCAQMD Rule 1168.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.3	3 max	<b>Recycled Content Material</b>	Incorporate building materials that are composed of at least 25% post-consumer recycled content or at least 50% post-industrial recycled content. [1 point]  Building materials that make up at least 75% of their project component each receive 1 point.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.4	4 max	<b>Regional Material</b>	Use products that were extracted, processed and manufactured within 500 miles of the project for a minimum of 50%, based on cost of the building materials' value.  Select any or all of these options (each material can qualify for 1 point): <ul style="list-style-type: none"> <li>• Framing materials</li> <li>• Exterior materials (e.g., siding, masonry, roofing)</li> <li>• Flooring materials</li> <li>• Concrete/cement and aggregate material</li> <li>• Drywall/interior sheathing materials</li> </ul>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.5	1	<b>Certified, Salvaged and Engineered Wood Products</b>	For at least 25% of all structural wood products, by cost or value, commit to using either FSC-certified, salvaged products or engineered framing materials without urea formaldehyde.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.6	M	<b>Composite Wood Products that Emit Low/No Formaldehyde</b> (Mandatory for NC and for Rehab if in scope of work)	All composite wood products must be certified as compliant with California 93120 Phase 2 OR, if using a composite wood product that does not comply with California 93120 Phase 2, all exposed edges and sides must be sealed with low-VOC sealants, per Criterion 6.2.	Any composite wood products that are included will comply. Specifications are included in the design documents. Section 06 10 00 Rough Carpentry, note 4.1, and 06 20 00 Finish Carpentry note 3.2, indicate compliance with this requirement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

### Key to Column Headers:

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
6.7a	M	<b>Environmentally Preferable Flooring</b> (Mandatory for NC and for Rehab if new flooring in the scope of work)	Do not install carpets in building entryways, laundry rooms, bathrooms, kitchens/kitchenettes, utility rooms or any rooms built on foundation slabs (aka Ground-connected Concrete Slabs). Exceptions: 1) Properly installed vapor barrier, 2) Functioning drain tile, 3) Capillary Break and vapor barrier, or 4) Poly-film test confirmation.	A compliant vapor barrier will be installed under all habitable spaces, including those receiving carpet. Specifications will be provided in the design documents. Section 03 05 16 Underslab Vapor Barrier, note 1, indicates this requirement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.7b	6	<b>Environmentally Preferable Flooring Throughout</b>	Use non-vinyl, non-carpet floor coverings throughout each building in the project.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.8	M	<b>Mold Prevention: Surfaces</b> (Mandatory for all)	Use materials that have durable, cleanable surfaces throughout bathrooms, kitchens and laundry rooms. Materials installed in these rooms should not be prone to deterioration due to moisture intrusion or encourage the growth of mold.	Tile, roll goods, mold-resistant paint, etc. will be installed in all areas that have a water source. Specifications will be provided in the design documents. Spec section 09 90 05 indicates the finishes used in these areas; mold resistant materials are specified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.9	M	<b>Mold Prevention: Tub and Shower Enclosures</b> (Mandatory for NC and Rehab if applicable shower or bathroom work is in the scope of work)	Use moisture-resistant backing materials such as cement board, fiber cement board or equivalent per ASTM #D3273 behind tub/shower enclosures. Projects using a one-piece fiberglass tub/shower enclosure are exempt from this requirement.	All tub and shower enclosures will be installed in a compliant manner. Mold resistant backer boards, wall finishes, and sealants are provided. See Section 09 21 16 note 5.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.10	12 max	<b>Asthmagen-free Materials</b>	Do not install products that contain ingredients that are known to cause or trigger asthma. Key products to avoid are: <ul style="list-style-type: none"> <li>• Insulation: Do not use spray polyurethane foam (SPF) or formaldehyde-containing fiberglass batts. [4 points]</li> <li>• Flooring: Do not use flexible vinyl (PVC) roll or sheet flooring or carpet-backed with vinyl with phthalates. Do not use fluid applied finish floors. [4 points]</li> <li>• Wall coverings: Do not use wallpaper made from vinyl (PVC) with phthalates or site-applied high-performance coatings that are epoxy or polyurethane based. [4 points]</li> <li>• Composite wood: Use only ULEF products for cabinetry, subflooring and other interior composite wood uses. [4 points]</li> </ul>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
6.11	5	<b>Reduced Heat-Island Effect: Roofing</b>	Use an ENERGY STAR–certified roofing product for 100% of the roof area OR install a “green” (vegetated) roof for at least 50% of the roof area and ENERGY STAR–certified roofing product for the remainder of the roof area.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.12	M - 6	<b>Construction Waste Management</b> (Mandatory minimum requirements for all projects. Optional points are available for projects that go beyond mandatory.)	Commit to following a waste management plan that reduces non-hazardous construction and demolition waste through recycling, salvaging or diversion strategies through one of the three options. Achieve optional points by going above and beyond the requirement [6 points max].	A minimum construction waste management plan will be implemented. Documentation will be provided by the Contractor. Specification Section 01 74 19 Construction Waste Management and Disposal indicates requirements as follows: Note 1."Reduce construction and demolition waste on job site. Minimize waste sent to landfills through implementation of Construction Waste Management Plan. Provide a draft of the Waste Management Plan to the Architect for review and approval. Waste Management Plan shall: a) Indicate recycling of 100% of scrap cardboard. b) Indicate recycling of 100% of scrap wood "	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.13	3	<b>Recycling Storage for Multifamily Project</b>	Provide separate bins for the collection of trash and recycling for each dwelling unit and all shared community rooms (if applicable).  Additionally, in multifamily buildings, provide at least one easily accessible, permanent and dedicated indoor area for the collection and storage of materials for recycling. In single-family homes, points will be accrued only if curb-side recycling pickup is available.  Collected materials should include, at a minimum, paper, cardboard, glass, metals and plastics.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Subtotal Category 6 Selected Optional Points **0**

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Critical or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP

## 7. Healthy Living Environment Category

7.1	M	<b>Ventilation</b> (Mandatory for all including Moderate Rehab)	<p>For each dwelling unit, in full accordance with ASHRAE 62.2-2010, install a local mechanical exhaust system in each bathroom a local mechanical exhaust system in each kitchen and a whole-house mechanical ventilation system.</p> <p>For each multifamily building of four stories and more, in full accordance with ASHRAE 62.1-2010, install a mechanical ventilation system for all hallways and common spaces</p> <p>For all project types, in addition to the above requirements:</p> <ul style="list-style-type: none"> <li>• All systems and associated ductwork must be installed per manufacturer's recommendations.</li> <li>• All individual bathroom fans must be ENERGY STAR labeled, wired to turn on with the light switch, and equipped with a humidistat sensor, timer or other control (e.g., occupancy sensor, delay off switch, ventilation controller).</li> <li>• If using central ventilation systems with rooftop fans, each rooftop fan must be direct-drive and variable-speed with speed controller mounted near the fan. Fans with design CFM 300-2000 must also have an ECM motor.</li> </ul> <p>Exception: If approved by Minnesota Housing, existing, operable, functioning bath fans and kitchen fans may be permitted to remain for compliance with this criteria.</p>	<p>Mechanical Engineer to provide report documenting that all newly installed ductwork and fans comply. The Mechanical Code does not officially adopt ASHRAE Standard 62.2, however the main requirements of the standard are incorporated into the 2015 Minnesota Residential Energy Code, R403.5 Mechanical Ventilation. Our spec references meeting all State and local codes (Section 23 00 10 Article 1.7.C.); Project is under 4 stories so ASHRAE 62.1-2010 does not apply; Ventilation has been provided: Refer to mechanical unit plans, note B. on sheet M311; EnergyStar Exhaust Fans are provided per Specification Section 23 80 00 note 2.1.G.1.; Central ventilation with roof-top units are not part of this project.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.2	M	<b>Clothes Dryer Exhaust</b> (Mandatory for all)	<p>Clothes dryers must be exhausted directly to the outdoors using rigid-type ductwork (except for condensing dryers, which must be plumbed to a drain).</p>	<p>All dryers shall be installed with rigid ductwork. Mechanical Engineer to provide compliant layout. Rigid dryer exhaust ductwork has been provided. Refer to Detail #4 on sheet M413. Ductwork passes through fully insulated joist spaces.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
7.3	M	<b>Combustion Safety</b> (Mandatory for all)	At NC, only provide in-unit space and water heating with power-vented or closed (sealed) combustion equipment. At Rehab, replace existing in-unit space and water heating natural draft combustion equipment with new power-vented or closed (sealed) combustion equipment. If existing natural draft combustion equipment is planned to remain, a combustion action plan with post-combustion testing must be provided.	All HWHs will be in-unit, power-vented or closed sealed combustion units. Specifications are provided in the design documents. Mechanical equipment in resident units have an internal vent system (direct vent). Refer to Section 23 80 00.2.1.G.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.4	9 or 11	<b>Elimination of Combustion within the Conditioned Space</b> (Optional points for NC and Rehab)	No combustion equipment may be used for cooking (including, but not limited to, ranges, cooktops, stoves, ovens) as part of the building project for NC or existing combustion equipment replaced with electric equipment [9 points]; OR no combustion equipment may be used as part of the building project [11 points].	All cooking equipment will be electric units. Specifications will be provided in the design documents. See RESIDENTIAL APPLIANCES – 11 31 00 - Item 6.2 indicates the Range will be electric.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9
7.5	M	<b>Vapor Retarder Strategies</b> (Mandatory for NC and for Rehab projects with foundation work)	Install vapor barriers that meet specified criteria appropriate for the foundation type.	Vapor barriers are provided per specification sections 03 05 16 Underslab Vapor Barrier and 07 26 00 Vapor Barriers, as well as being inducted as parts of other section fabrications (for example roofing).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.6	M	<b>Water Drainage</b> (Mandatory for NC and Rehab projects replacing assemblies called out in Criterion only)	Provide drainage of water away from walls, windows and roofs by implementing the list of techniques.	Compliant WRB, flashing, bulk water removal, drip edge and kick-out flashing are provided, as well as gutters and downspouts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.7	M	<b>Mold Prevention: Water Heaters</b> (Mandatory for all)	Provide adequate drainage for water heaters that includes drains or catch pans with drains piped to the exterior of the dwelling.	All new HWHs will be installed with drainage. Mechanical Engineer to provide compliant layout. (2) floor drains are provided in mechanical room. Refer to sheet M111.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.8	M	<b>Radon Mitigation</b> (Mandatory for all)	See Minnesota Housing Environmental Standards for Radon requirements.	Mills Lacs County is located in EPA Zone 2. Radon mitigation has been provided. The Radon Mitigation System is specified in section 31 21 13 and is detailed on the mechanical drawings detail 11/M413 and mechanical plan M111.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
7.9	M	<b>Garage Isolation</b> (Mandatory for all)	<ul style="list-style-type: none"> <li>• Provide a continuous air barrier between the conditioned space and any garage space to prevent the migration of any contaminants into the living space.</li> <li>• Visually inspect common walls and ceilings between attached garages and living spaces to ensure that they are air-sealed before insulation is installed.</li> <li>• Do not install ductwork or air handling equipment in a garage.</li> <li>• Fix all connecting doors between conditioned space and garage with gaskets or otherwise make substantially airtight with weather stripping.</li> <li>• Install one hard-wired carbon monoxide (CO) alarm with battery backup function for each sleeping zone of the project, placed per National Fire Protection Association (NFPA) 720.</li> </ul>	No garage parking is provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7.10	M	<b>Integrated Pest Management</b> (Mandatory for all)	Seal all wall, floor, and joint penetrations with low-VOC caulking or other appropriate nontoxic sealing methods to prevent pest entry.	Caulking wall, floor and joint penetrations shall be provided. Specifications shall be provided in the design documents. Exact extent to be determined in the field and documented by the Contractor. Specification Section 01 81 13 Sustainable Building Requirements, note 5 indicates Pest management requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.11a	9	<b>Beyond ADA: Universal Design</b> (NC)	Design a minimum of 15% of the dwelling units (no fewer than one) in accordance with ICC/ANSI A117.1, Type A, Fully Accessible guidelines. Design the remainder of the ground-floor units and elevator-reachable units in accordance with ICC/ANSI A117.1, Type B.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.11b	7 or 9	<b>Beyond ADA: Universal Design</b> (Substantial and Moderate Rehab only)	<p>Design a minimum of 10% of the dwelling units (no fewer than one) in accordance with ICC/ANSI A117.1, Type A, Fully Accessible guidelines. [7 points]</p> <p>For an additional 2 points: Design the remainder of the ground-floor units and elevator-reachable units with accessible unit entrances designed to accommodate people who use a wheelchair.</p>		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Critical or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
7.12	M	<b>Active Design: Promoting Physical Activity within the Building</b> (Mandatory for all)	Situate at least one building stairway per the criterion to encourage use OR emphasize at least one strategy inside the building designed to increase frequency and duration of physical activity per the criterion.	Building has two stair towers. Building does not have an elevator.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.13	10	<b>Active Design: Staircases and Building Circulation</b>	A staircase must be accessible and visible from the main lobby as well as visible within a 25-foot walking distance from any edge of the lobby. Ensure that no turns or obstacles prevent visibility of or accessibility to the qualifying staircase from the lobby, and that the staircase is encountered before or at the same time as the elevators.  From the corridor, accessible staircases should be made visible by: Providing transparent glazing of at least 10 square feet (1 square meter) at all stair doors or at a side light OR providing magnetic door holds on all doors leading to the stairs OR removing door enclosures/vestibules.	Lobby side stairway shall be located such that you must walk past it as soon as you come through the main entrance from the parking lot. Layout will be provided in the design documents.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10
7.14	9	<b>Interior and Outdoor Activity Spaces for Children and Adults</b> (Applicable to NC and to Rehab if existing, older, worn equipment replaced)	Provide an on-site dedicated recreation space with exercise or play opportunities for adults and/or children that is open and accessible to all residents; see criterion for specifics.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.15	M	<b>Reduce Lead Hazards</b> (Mandatory for all Rehab)	See Minnesota Housing Environmental Standards for Lead-Based Paint Hazard requirements.	Not applicable for new construction. However all new paint will be compliant.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,  
N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
7.16	10	<b>Smoke-Free Building</b>	Implement and enforce a no-smoking policy in all common and individual living areas and within a 25-foot perimeter around the exterior of all residential projects.	Smoke Free Building: There will be no smoking of any kind allowed in individual units, in building common areas or on any property grounds. This includes electronic cigarettes, vaping, hookahs, cigars or any other time or device used to inhale tobacco or nicotine. Lease violations will be issued for failure to follow the smoking policy. Lease violations for smoking are treated the same way as any other lease violation. Failure to follow the smoking policy could result in the termination of tenancy in the form of non-renewal of lease or eviction.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10

Subtotal Category 7 Selected Optional Points **29**

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,  
N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP

### 8. Operations, Maintenance and Resident Engagement Category

8.1	M	<b>Building Maintenance Manual</b> (Mandatory for all multifamily projects)	Develop a manual with thorough building operations and maintenance guidance and a complementary plan. The manual and plan should be developed over the course of the project design, development and construction stages, and should include sections/chapters addressing the list of topics.	Owner to provide manual.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.2	M	<b>Emergency Management Manual</b> (Mandatory for all multifamily projects)	Provide a manual on emergency operations targeted toward operations and maintenance staff and other building-level personnel. The manual should address responses to various types of emergencies, leading with those that have the greatest probability of negatively affecting the project. The manual should provide guidance as to how to sustain the delivery of adequate housing throughout an emergency and cover a range of topics, including but not limited to: <ul style="list-style-type: none"> <li>• communication plans for staff and residents</li> <li>• useful contact information for public utility and other service providers</li> <li>• infrastructure and building “shutdown” procedures</li> </ul>	Owner to provide manual.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.3	M	<b>Resident Manual</b> (Mandatory for all)	Provide a guide for homeowners and renters that explains the intent, benefits, use and maintenance of their home’s green features and practices. The Resident Manual should encourage green and healthy activities per the list of topics.	Owner to provide manual.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.4	M	<b>Resident and Property Staff Orientation</b> (Mandatory for all)	Provide a comprehensive walk-through and orientation for all residents, property manager(s) and buildings operations staff. Use the appropriate manuals (see Criteria 8.1, 8.2, 8.3) as the base of the curriculum, and review the project’s green features, operations and maintenance procedures, and emergency protocols.	Owner to provide staff and residents orientation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Critical or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP
8.5	O	<b>Project Data Collection and Monitoring System: 100% Owner Paid Utility Accounts, 15% Tenant Paid Utility Accounts</b> (Optional, no points)	For rental properties: Collect and monitor project energy and water performance data for 100% of owner-paid utilities and 15% of tenant-paid utilities for at least 5 years. This data must be maintained in a manner that allows staff to easily access and monitor it, enabling them to make informed operations and capital planning decisions. Also allow Enterprise access to this data.  For owner-occupied units: Collect and monitor energy and water performance data in a manner that allows for easy access and review and provides the ability to influence home operations. Also allow Enterprise access to this data.		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.6	7 or 11	<b>Project Data Collection and Monitoring System: &gt;15% Tenant Paid Utility Accounts</b> (Must include Criteria 8.5 requirements as well to claim 8.6 Criteria points)	Collect and monitor project energy and water performance data for at least 5 years. This data must be maintained in a manner that allows staff to easily access and monitor it, enabling them to make informed operations and capital planning decisions. Also allow Enterprise access to this data. 16–60% of units [7 points]; 60–100% of units [11 points].		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Subtotal Category 8 Selected Optional Points **0**

**Total Selected Optional Points** 48

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,

N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP

<b>Intent to Comply Certification - Initial Application Phase</b>					
I/we hereby certify to Minnesota Housing that all applicable Mandatory and selected Optional Point Criteria of the 2015 Enterprise Green Communities Criteria as amended by the current/applicable version of the MN Overlay to the 2015 EGCC (unless exempt by Minnesota Housing approved waiver) are incorporated into the approved contract documents for the above mentioned development.					
<b>Borrower/Developer/Owner</b>					
Firm/Organization/Company		Signature	Typed/Printed Name of Person Signing		Date
<b>Architect of Record/Borrower's Architect</b>					
Firm/Organization/Company		Signature	Typed/Printed Name of Person Signing		Date

<b>Contract Document Compliance Certification - Loan Commitment/Closing (MF Only) Phase</b>					
I/we hereby certify to Minnesota Housing that all applicable Mandatory and selected Optional Point Criteria of the 2015 Enterprise Green Communities Criteria as amended by the current/applicable version of the MN Overlay to the 2015 EGCC (unless exempt by Minnesota Housing approved waiver) are incorporated into the approved contract documents and construction contract for the above mentioned development.					
<b>Borrower/Developer/Owner</b>					
Insert Firm/Organization/Company		Signature	Typed/Printed Name of Person Signing		Date
<b>Architect of Record/Borrower's Architect</b>					
Insert Firm/Organization/Company		Signature	Typed/Printed Name of Person Signing		Date
<b>General Contractor</b>					
Insert Firm/Organization/Company		Signature	Typed/Printed Name of Person Signing		Date

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,  
N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points

C#	M/O	Criteria Title	Criteria Description	How Will Criteria Be Implemented? And, where in the plans, specifications, or other place will compliance be documented?	Intent to Comply				
					Yes	No	N/A	WR	OP

**Compliance Certification - End of Construction/Construction Close-Out Phase**

I/we hereby certify to Minnesota Housing that all applicable Mandatory and selected Optional Point Criteria of the 2015 Enterprise Green Communities Criteria as amended by the current/applicable version of the MN Overlay to the 2015 EGCC (unless exempt by Minnesota Housing approved waiver) are incorporated into the approved contract documents and construction contract for the above mentioned development.

**Borrower/Developer/Owner**

Insert Firm/Organization/Company	Signature	Typed/Printed Name of Person Signing	Date
----------------------------------	-----------	--------------------------------------	------

**Architect of Record/Borrower's Architect**

Insert Firm/Organization/Company	Signature	Typed/Printed Name of Person Signing	Date
----------------------------------	-----------	--------------------------------------	------

**General Contractor**

Insert Firm/Organization/Company	Signature	Typed/Printed Name of Person Signing	Date
----------------------------------	-----------	--------------------------------------	------

*Key to Column Headers:*

C# = Criteria Number, M/O = Mandatory Criterion or Optional Criteria Points,  
N/A = Not Applicable, WR = Waiver Request, OP = Selected Optional Points